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The Chair and Members of
Community, Customer and
Organisational Scrutiny Committee

24 September 2018

Dear Councillor,

Please attend a meeting of the COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE to be held on TUESDAY, 2 OCTOBER 2018 at 5.00 pm in Committee Room 2, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1 (Public Information)

1. Declarations of Members' and Officers' interests relating to items on the Agenda.
2. Apologies for Absence
3. Minutes (Pages 5 - 10)

Minutes of the Meeting of the Community, Customer and Organisational Scrutiny Committee held on 17 July, 2018 attached.

4. Cabinet Member for Homes and Customers - Face to Face Service Delivery

5.05 pm – Presentation to be given at meeting.

(For Items 5, 6 and 7 the Committee will sit as the Council's designated Crime and Disorder Committee in accordance with Section 19 of the Police and Justice Act 2006)

5. Cabinet Member for Health and Wellbeing - Update as Chesterfield Scrutiny Member of the Derbyshire Police and Crime Panel (Pages 11 - 20)

5.45 pm – Minutes of the Meeting of the Derbyshire Police and Crime Panel held on 5 July, 2018 attached

6. Local Government Act 1972 - Exclusion of Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Act".

7. Cabinet Member for Health and Wellbeing - Progress Report on Community Safety Partnership (Pages 21 - 54)

5.55 pm - Chesterfield Community Safety Partnership Plan 2018-19 Update (September, 2018) and Performance Report (July, 2018) attached.

(For the Remaining Items the Committee will sit in its standard capacity as the Community, Customer and Organisational Scrutiny Committee)

8. Local Government Act 1972 - Re-Admission of the Public

Readmission of the public following consideration of an item containing exempt information.

9. Scrutiny Project Groups Progress Updates (Pages 55 - 62)

6.45 pm – Review of Council owned Community Rooms - Project Start Report attached.

10. Scrutiny Monitoring (Pages 63 - 66)

6.50 pm - Scrutiny Committee Recommendations - Implementation Monitoring Schedule attached.

11. Forward Plan

6.55 pm – Forward Plan of Key Decisions – 1 October, 2018 – 31 January, 2019 (available via link below:)

<http://chesterfield.moderngov.co.uk/mgListPlans.aspx?RPIId=134&RD=0&bc=1>

12. Work Programme for the Community, Customer and Organisational Scrutiny Committee (Pages 67 - 70)

7.00 pm – Work Programme attached.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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**COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY
COMMITTEE**

Tuesday, 17th July, 2018

Present:-

Councillor P Innes (Chair)

Councillors Borrell
Flood
Parsons

Councillors Sarvent
Niblock

Councillor Brunt, Cabinet Member for Town Centres and Visitor
Economy +

Councillor Dickinson, Assistant Cabinet Member +

Dianne Illsley, Community Safety Officer +

Brian Offiler, Democratic and Scrutiny Officer

Ian Waller, Assistant Director, Health and Wellbeing +

+ Attended for Minute No. 12

**9 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.

10 APOLOGIES FOR ABSENCE

No apologies for absence were received.

11 MINUTES

The Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee held on 22 May, 2018 were presented.

RESOLVED –

That the Minutes be approved as a correct record and signed by the Chair.

12 **CABINET MEMBER FOR HEALTH AND WELLBEING -
EFFECTIVENESS OF TOWN CENTRE PUBLIC SPACES
PROTECTION ORDERS**

The Assistant Director, Health and Wellbeing and the Community Safety Officer presented a progress report on the Community Safety Partnership (CSP) Plan for 2018/19, the CSP performance report as recorded by the Safer Derbyshire Research and Information Unit in respect of crime and disorder data and a progress report on the Public Spaces Protection Orders (PSPOs).

The CSP plan outlined actions and progress against the seven priority areas of substance misuse, organised crime groups, cyber crime, improving support for victims, anti-social behaviour, domestic violence and hate crime and integrated offender management. Members expressed concerns regarding the reduced involvement of the police in local community meetings and issues.

It was noted that partitions were due to be installed at the bus shelters on New Beetwell Street, with the aim of reducing anti-social behaviour in that area.

The crime and disorder data showed that reported crime in Chesterfield had increased by 1.5% in the 12 months to May, 2018, compared to an increase of 4.4% across Derbyshire. The largest reduction had been in respect of burglary; the largest increases had been in respect of theft of motor vehicles, vehicle interference, public disorder, possession of weapons and drug offences.

It was noted that recent changes in how crime data was recorded (at time of notification) may lead to increases in recorded crime figures in the coming months, although it was questioned whether the reduction in the number of shoplifting incidents may be due to a lower level of reporting.

The PSPOs had been introduced in December, 2017 to manage anti-social behaviour in Chesterfield town centre. Their implementation was based on close working between Council teams and the Police and had resulted in a significant reduction in calls for service and reports to the Community Safety office. Details of the number of actions taken were included in the report.

The Community Safety team was continuing to monitor progress with the Police and to work with partners, including the North Derbyshire Homeless Forum, to ensure effective enforcement of the PSPOs as well as support for those individuals affected. It was noted that plans for a night shelter were being developed with local churches to operate during the coldest months of the year.

It was noted that the effectiveness of the PSPOs was monitored through the town centre summit, which would meet again in October, and would be reported to Cabinet at the end of the year.

The Chair thanked the Cabinet Member for Town Centres and Visitor Economy, the Assistant Cabinet Member, the Assistant Director for Health and Wellbeing and the Community Safety Officer for their contribution to the meeting.

RESOLVED –

That the progress reports on the Community Safety Partnership plan and performance and the Public Spaces Protection Orders be noted and supported.

13 SCRUTINY PROJECT GROUPS PROGRESS UPDATE

The Chair reported that the Scrutiny Project Group on Council owned community venues had held an initial meeting with the Careline and Support Servicer Manager to gather information to inform the scope of the project. The lead member was Councillor Caulfield and Councillors P Innes and Perkins were members of the group. The project start report was in the process of being written and would be presented to the next meeting of the Committee.

RESOLVED -

That the membership of the Scrutiny Project Group on Council owned community venues be approved and the ongoing work of the group be supported pending the presentation of the project start report to the next meeting of the Committee.

14 **SCRUTINY MONITORING**

The Committee considered the Scrutiny recommendations monitoring schedule.

In respect of item CCO4 on the schedule, the Committee received the response from the Cabinet Member for Homes and Customers to its recommendation regarding computer terminals being made available at the Healthy Living Centre to support Universal Credit claimants in Staveley. The response, whilst not accepting the specific recommendation, identified several locations within Staveley where such support was available and confirmed that this provision would be regularly monitored to ensure it was sufficient.

RESOLVED -

- (1) That the Scrutiny monitoring schedule be noted.
- (2) That the Cabinet Member's response in respect of item CCO4 be noted and that the Committee monitor the provision of computer terminals and support for Universal Credit claimants in the Staveley area as part of its ongoing review of the implementation of Universal Credit.

15 **FORWARD PLAN**

The Committee considered the Forward Plan for the period 1 August – 30 November, 2018.

RESOLVED –

That the Forward Plan be noted.

16 **WORK PROGRAMME FOR THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE**

The Committee considered the list of items included on its work programme for 2018/19.

RESOLVED -

That the work programme be approved and updated to include the decisions of the current meeting.

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PUBLIC

Agenda Item 3

MINUTES of a meeting of the **DERBYSHIRE POLICE AND CRIME PANEL** held on 5 July 2018 at County Hall, Matlock.

PRESENT

Councillors B Atkins (Derbyshire County Council) C Dale (Bolsover District Council), H Gilmour (Bolsover District Council), C Hart (Derbyshire County Council), G Hickton (Erewash Borough Council), B Jackson (Derby City Council) J Lilley (NE Derbyshire District Council), D Murphy (Derbyshire Dales District Council, (Substitute member)), D Muller (South Derbyshire District Council), B Murray-Carr (Bolsover District Council), J Orton (Amber Valley Borough Council), P Pegg (Derby City Council), F Phillips (Erewash Borough Council, (Substitute member)); G Potter (Derby City Council), J Wharmby (High Peak Borough Council (Substitute member)), B Woods (Derbyshire County Council) and K Jackson Horner (Independent Member)

Derbyshire County Council officers also in attendance: J Berry (Director of Legal Services, DCC), E Wild (Legal Services, DCC) I Walters (Democratic Services, DCC) and J Wardle (Improvement & Scrutiny Officer, DCC).

Also in attendance: H Dhindsa, Police and Crime Commissioner, K Gillott, Deputy Police and Crime Commissioner, D Peet, Chief Executive, Office of the Police and Crime Commissioner, Andrew Dale, Chief Finance Officer, Office of the Police and Crime Commissioner

17/18 **CO-OPTION OF COUNCILLOR MEMBERS** The Director of Legal Services of Derbyshire County Council invited the Panel to review its composition following the commencement of the new municipal year and to co-opt 6 additional Councillor Members to ensure that the Panel met the statutory balance requirements.

Each of the ten constituent authorities in Derbyshire had nominated a Panel Member for the new municipal year from its majority group and this had resulted in a Panel of seven Conservative Members and three Labour Members. It was considered that balance may be best achieved by co-opting an additional six Councillor Members: five Labour, and one Liberal Democrat. Such co-options would be subject to the approval of the Secretary of State. The constituent councils and the political groups had liaised together and the following six Councillors were proposed for co-option:-

Councillor Barbara Jackson, Derby City Council (Labour), Councillor Becki Woods, Derbyshire County Council (Labour), Councillor Christine Dale, Bolsover District Council (Labour), Councillor John Frudd, Erewash Borough

Council (Labour), Councillor Paul Pegg, Derby City Council (Labour and Councillor Beth Atkins, Derbyshire County Council (Liberal Democrat)

In putting these Councillors forward for co-option the constituent Authorities had regard to the wider objectives of balance (geography, population etc.) as well as political balance.

RESOLVED to approve the co-option of Councillors, Christine Dale, John Frudd, Barbara Jackson, Paul Pegg, Becki Woods and Beth Atkins, on to the Derbyshire Police and Crime Panel.

18/18 **APPOINTMENT OF CHAIRMAN** **RESOLVED** that Councillor C Hart be appointed as Chair of the Derbyshire Police and Crime Panel for the ensuing municipal year.

Councillor C Hart (in the Chair)

19/18 **APPOINTMENT OF VICE-CHAIRMAN** **RESOLVED** that V Newbury be appointed as Vice-Chair of the Derbyshire Police and Crime Panel for the ensuing municipal year.

20/18 **APOLOGIES FOR ABSENCE** Apologies for absence were submitted on behalf of Councillors J Frudd (Erewash Borough Council); J McCabe (High Peak Borough Council), G Purdy (Derbyshire Dales District Council) and Dr S Handsley and V Newbury (Independent Members).

21/18 **MINUTES** **RESOLVED** that the minutes of the meeting of the Derbyshire Police and Crime Panel held on 23 March 2018 be confirmed as a correct record and signed by the Chairman.

22/18 **RULES OF PROCEDURE & TERMS OF REFERENCE** The Director of Legal Services of Derbyshire County Council informed members that The Police Reform and Social Responsibility Act 2011 stated that a Police and Crime Panel must adopt rules of procedure. A panel's rules should include provisions about the appointment, resignation and removal of the chairman of the panel, the method of making decisions and the formation of sub-committees.

The Rules of Procedure attached at Appendix 1 to the Director of Legal Service's report were those adopted by the Panel in January 2013. It was requested by a Panel Member that a minor amendment be made to section 1.2 and that it should read, "The Chairman shall, unless he or she resigns or becomes disqualified, continue in office until his successor becomes entitled to act as chairman in the following municipal year".

The Terms of Reference for the Panel detailed at Appendix 2 to the report, outlined the duties and powers given to the Panel by the Police Reform and Social Responsibility Act 2011. These were adopted by the Panel in 2013.

At the Panel meeting, on 22 March 2018, the Panel indicated that it would be helpful to reconsider the Rules of Procedure and Terms of Reference in order to enable the Panel to consider and develop more effective methods of scrutiny and to bring them to the attention of new Members to the Panel appointed following the local elections in May 2018.

RESOLVED to note the attached Rules of Procedure and Terms of Reference subject to the minor amendment to the Rules of Procedure detailed above.

23/18 **QUESTION & ANSWER SESSION** Following the request made of Panel members to submit questions in advance of the meeting, to enable a full response to be prepared by the PCC, three questions had been received:-

Question 1 - Could the PCC please explain why he has felt it necessary to announce his own scrutiny arrangements, what does he see as the purpose of the Police & Crime Panel?

PCC response :

- Press release was issued as was standard practice before Strategic Priorities Assurance Board (SPAB) detailing what issues are to be discussed;
- Not taking over the role of the PCP;
- I am scrutinising the work of the Chief Constable which differs from the role of the PCP who scrutinise my role as PCC. This is covered in the Police Reform and Social Responsibility Act 2011;
- Open and transparent process and the public are informed of any decisions taken;
- PCP members have opportunity to see the SPAB meeting papers in advance of the meeting and attend if they so wish; and
- I would always welcome any suggestions on what we can do better.

Question 2 - After agreeing to look at the allocation and spread of his extra funding of over £4M of extra precept with a view to increasing the amount of new officers to be supported, why have several communications gone out from his office stating the same levels of allocation as given previously? Is the PCC still willing to re-look at his spread of the extra money?

PCC response :

- The PCC re-emphasised that he handed over the monies to the Chief Constable and that he did not have discretion over operational delivery and that it was the responsibility of the Chief Constable as to how he deployed resources;
- Full discussion took place at the PCP precept meeting in March;
- the Commissioner confirmed that he had started discussions with the Chief Constable on measures to ensure a visible presence of uniformed police officers within the community; and
- An extra £500k provided to support this.

Question 3 - I would like to ask the PCC about the recent media disclosure of the burglary clear up rates and closure for victims of burglary?

PCC response :

- Fully Aware of the situation in Derbyshire Dales and Ashbourne in particular;
- Colleagues from Ashbourne met with the PCC shortly after the Sunday Times article was released;
- Representatives of Local organisations and Parish Councils in the area attended the Q&A session at the SPAB meeting and were given reassurances that the Divisional Commander would look at the issues raised;
- In terms of the Police Station closure in Ashbourne the PCC reiterated that the resource had not gone but had just been relocated;
- The media article did not discuss that Derbyshire Dales was the safest district in the County and Derbyshire was one of the safest counties in the Country; and
- The PCC continued to carry out his pledge of being a Commissioner for every part of Derbyshire, urban, suburban and rural.

As this was the inaugural meeting of the new question and answer session the Chairman agreed to accept other comments based on the questions already raised, and invited further questions from the floor. It was, however, agreed that in the future the Q&A would follow council procedure with questions having to be submitted in writing in advance to the Director of Legal Services by a specified deadline, to enable responses to then be provided at the meeting. There would also be the opportunity for the person asking the question to then ask a supplementary at the meeting once the answer to the original question had been received.

In relation to Question 2 above a number of Panel Members raised their concerns over the lack of visible policing across the County and that this was the major area of concern raised by their constituents. There was a strong public perception that if there were more visible officers that this would go a long way to alleviating some of the problems of anti- social behaviour in particular, but all forms of criminal activity.

The PCC duly noted these comments and agreed to feed back to the Chief Constable. He further commented that whilst fully understanding the public's concerns regarding greater officer visibility, that this had to be balanced against the growing amount of cyber-crime, fraud, modern slavery and domestic abuse that also required additional resources.

Question 4: Could the PCC please comment on the 101 telephone system as members of the public are not bothering to report crime due to the inefficiencies and length of call time of the system?

PCC response:

- This issue has been discussed many times at the PCP;
- Call centre staff are very experienced officers;
- Figures of response time for both 101 and 999 calls have improved considerably;
- Accept that reported delays of 15 minutes are not acceptable and that some members of the public have still had some bad experiences;
- Average response time was now 80 seconds;
- Continuing to strive to improve the system; and
- Better channels now existed for reporting crime through work being carried out between Parish Councils and the Safer Neighbourhood Teams. There was a wealth of valuable intelligence and knowledge in the Community which the PCC saw as invaluable in fighting crime.

Question 5: I am aware that some Police Officers are disappointed that offences of possession and intent to supply drugs are being reduced by the CPS?

PCC response:

- No evidence that CPS are routinely reducing possession charges;
- CPS do on occasion reduce the charge as often lack of evidence for intent to supply;
- Cannot challenge decisions the CPS make on specific cases;

- A Force drugs expert was to lead a review of cases over the next 3 months and collate issues where they felt the CPS may have reduced the charge; and
- As Chairman of the Criminal Justice Board the PCC would continue to raise the Issue.

RESOLVED (1) to note the question and answer session; and

(2) that the Director of Legal Services in liaison with the Chairman of the PCP and Chief Executive of the OPCC, would formulate a methodology for incorporating the Question & Answer session at future meetings based on the current Council procedure for Questions.

24/18 **POLICE AND CRIME PLAN - STRATEGIC PRIORITY 3** The Police and Crime Commissioner (PCC) informed Panel Members of the progress made against Strategic Priority 3 for the 2016-21 Police and Crime Plan for Derbyshire. Priority 3 focussed on “Working to tackle the impact of drugs and alcohol on communities”

Sub-objective 1 stated that the PCC would work with partners, licensing authorities and other stakeholders including licensees to develop lasting solutions to anti-social behaviour driven by the use of alcohol or drugs. This would include the ongoing development of the intoxicated campaign.

It was five years since the ‘Intoxicated’ campaign was launched in the former ‘B Division’ of Derbyshire. Since then the brand had been further developed with the full support of the PCC and was given something of a relaunch in November 2017. It was hoped that the brand was gaining traction within the County and was becoming a recognisable brand for both staff and customers.

The message of the campaign was simple. It encouraged people to drink responsibly and reduce public drunkenness. It was hoped this would contribute to wider public safety and would reduce incidents of alcohol related anti-social behaviour. The campaign took a holistic view and had actively engaged with licensees, door staff, taxi marshals and other relevant stakeholders. A short training package had been developed to raise awareness of vulnerability, within a licensed premises context, and had provided door staff, designated premises supervisors, street pastors and taxi marshals with information about their individual roles and responsibilities as well as support in identifying vulnerability and how to help reduce risk.

The OPCC had continued to work with the University of Derby and the Citizen Card to encourage students to use the relatively ‘worthless’ Citizen Card as a valid form of ID to prove their age, rather than more ‘valuable’ documents like passports. Through an innovative partnership with the

University of Derby Students Union people are able to get their cards immediately at enrolment events, rather than having to wait a few weeks for things to be processed and sent out by post. Feedback remained positive.

Another partnership with the Students' Union was the 'Drink Aware Crew'. These were peer mentors who support the wellbeing and welfare of people in venues.

The final student initiative was a partnership the OPCC have been able to support with a local taxi company. Should a student be unable to pay for a taxi trip home they are able to use their student ID card in lieu of payment. The taxi company presents the card to the Students Union who are able to settle the debt and the student then needs to buy back their card from the Student's Union. The card had an intrinsic value to the student as it allowed them access to resources such as the library and other student services.

All of the above initiatives had been supported, either financially or through other forms of support, by the PCC and formed part of a broader piece of work under the banner of 'A safe night Out' which sought to support a vibrant night-time economy but also promote responsible drinking and aimed to prevent alcohol, or drug, related anti-social behaviour.

Sub-objective 2 outlined the work the PCC would do to ensure that the NHS plays its part by providing de-personalised data relating to relevant A&E admissions due to drug or alcohol use to help identify any problem locations and work with partners to develop plans to tackle the problems in these areas

The PCC's influence in this area was to encourage partners to share data to help build a richer intelligence picture that should help inform service development and delivery. The scope for being 'hands on' was therefore somewhat limited.

Derbyshire data was being collected from Chesterfield and was being sent to the VAL (violence, alcohol and licencing) chairs on a monthly basis. This data was then discussed at the six VAL meetings and any problematic premises discussed and action taken if required. County now had a year's worth of data which was helping inform strategic planning. Data was received from the Royal Derby Hospital on a fortnightly basis which was analysed by Derby City and a briefing produced showing patterns and trends which was sent to the RAM (Responsible Authority Meeting) and police licensing colleagues. There was also some sporadic data being received from Kings Mill Emergency Department and Newark Minor Injuries Unit. Work was ongoing to try and ensure a better flow of information to further support increases in understanding of the scale, scope and locations of alcohol or drug related harm.

Sub-objective 3 highlighted the work the PCC did with commissioning partners to ensure that drug and alcohol treatment services were accessible to those who came into contact with the criminal justice system.

As part of his commitment to delivering on this sub-objective the PCC had continued to offer funding for drug testing for those who found themselves in custody.

The office has also provided the majority of funding required for the Derbyshire Recovery Partnership in the County. This initiative brought together partners from Derbyshire Healthcare NHS Foundation Trust, Derbyshire Alcohol Advice Service (DAAS), Phoenix Futures and Intuitive Thinking Skills. It provided services to meet the health and harm reduction needs of those in Derbyshire with a drug and/or alcohol problem. The aim of Derbyshire Recovery Partnership was to reduce drug use and its associated impact on individuals, their families and communities and to move service users towards a drug or alcohol free recovery.

The PCC was also supporting an initiative called Brand Recovery in Derby City seeking to provide bespoke support to people with substance misuse issues to gain new skills. Some of those engaging with the project had been released from prison and the project was showing positive outcomes from those who get involved.

Sub-objective 4: detailed how the PCC shall challenge local authorities to use all powers available to them relating to the issuing and monitoring of premises licences, including consideration of early morning restriction orders, and the use of alcohol banning orders.

Whilst decisions around the use of powers relating to licensed premises clearly sat outside of the PCCs direct remit, he received regular updates on work undertaken. Locally the preferred approach was through Community Impact Zones rather than the use of EMROs (Early Morning Restriction Orders) or the use of the 'Late Night Levy'. The PCC was however keen that all options were considered.

The PCC also referred to the Derby City Centre Summit. In December 2016 the PCC called the first Derby City Centre Summit. This was in response to increases in unwanted on-street activity such as street drinking, rough sleeping, begging, drug taking and ASB having a negative impact on the perception of safety in Derby City.

The outcome of the Summit was the establishment of three work-streams to help tack the issue: Enforcement, Safeplaces & Treatment and Communications. It was identified early on during discussions that there were already a range of organisations working together to support the vulnerable,

but there was a cohort of individuals, that despite numerous offers of support, continued to carry out such behaviours. The Force launched a number of specific operations to support the work of the City Centre Summit and to specifically target those involved in begging and ASB as well as the use and supply of drugs.

One of the most notable outcomes of the City Centre Summit to date had been the establishment of the Derby City PEEP (Partnership Engagement & Enforcement Programme). Up until March 2018 the PEEP had achieved the some excellent outcomes with this traditionally 'hard to engage' community, which were detailed in the PCC's report.

Following on from the success in Derby City the PCC was approached by Chesterfield Borough to undertake a similar exercise in their area. The scale of the issues in Chesterfield was smaller than in Derby City and it was therefore decided that a direct copy of the model from Derby would probably not be effective. The Borough Council had thanked the Commissioner for his involvement and the issues seem to have abated and had suggested that no further meetings after September would be needed. Work was ongoing to understand what learning from the City could be applied to Chesterfield to support work being undertaken by a variety of partners. A PEEP-like panel was being established and would be managed through the North East Derbyshire Homelessness Forum.

The PCC continued to work as the national lead PCC on the Alcohol and Substance Misuse portfolio on behalf of all PCCs. Key activity in this area had included significant engagement with the drinks industry including Drinkaware, the Portman Group, Community Alcohol Partnerships and 'Best Bar None' to critically evaluate initiatives around the Night Time Economy and understand how these might be rolled out in a more consistent way, building on Local Alcohol Action Areas (LAAAs). Work was also ongoing to understand what level of priority this agenda was for PCCs up and down the country and to understand where, if at all, it fitted within local Police and Crime Plans. This should help with the sharing of best practice and innovation from other PCC areas. As National Lead the PCC has a place at the table at the cross-government Drugs Strategy Board which looks at the implementation of the 2017 Drugs Strategy.

The 15th May event saw a 'national deep dive' into drugs/substance use and heard from a number of key players in the field from law enforcement to treatment and from the Home Office policy lead. All of this activity would help further develop activities back in Derbyshire.

RESOLVED to note the report and the work that the PCC had undertaken in relation to progress made against Strategic Priority 3.

25/18 **ANNOUNCEMENTS FROM THE PCC** The Police and Crime Commissioner (PCC) informed Panel Members of the Open Day on 4 August 2018 at the Derbyshire Police and Fire & Rescue Headquarters at Ripley, to which all members of the public were invited to attend. It was hoped that this would give people an insight into one of the best facilities in the country.

In relation to the #D383 pledge, 200 of the 383 locations had now been visited by the PCC. These visits were always publicised early and members of the public were encouraged to attend.

RESOLVED to note the announcements from the Police & Crime Commissioner.

26/18 **PROPOSED VISIT TO POLICE HEADQUARTERS** Members of the Panel still felt that it would be beneficial for them to visit Headquarters separately as a Panel.

The Director of Legal Services agreed to meet with the Chief Executive of the Office of the Police & Crime Commissioner (OPCC) and liaise with Panel Members to establish what specific areas they were particularly interested in, so that the visit could be tailored to meet these.

27/18 **FORTHCOMING EVENTS** The Chairman confirmed that she had attended the inaugural meeting of the National Police and Crime Panel Special Interest Group (SIG) earlier in the year where proposals were discussed on how such a national representation could be developed. Nothing further had happened to date but the Chairman agreed to keep the PCP informed of progress.

RESOLVED to note the update

28/18 **DATE OF NEXT MEETING** **RESOLVED** to note that the next meeting of the Derbyshire Police and Crime Panel would take place on Thursday 13 September 2018

By virtue of paragraph(s) 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

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OVERVIEW & SCRUTINY PROJECT

1. Project Start Report (PSR)

(Incorporates justification, business case and approval stages).

Scrutiny Project Group (SPG) Name:	Review of council owned community rooms
Date of PSR:	July, 2018
Person completing PSR:	Rachel Appleyard and Lead Member, Councillor Kate Caulfield
Service Manager	Martyn Hudson, Careline and Support Service Manager
Sponsor	Rachel Appleyard, Senior Democratic and Scrutiny Officer

1.0 Opportunity / Idea and Background

- 1.1 There is an opportunity for scrutiny to input into the review of council owned community rooms currently being undertaken by the Careline and Support Service.
- 1.2 In previous years, the community rooms have been under used and poorly promoted, they are also in need of refurbishment in order to bring them up to an attractable standard for users.
- 1.3 The council owns 6 community rooms; three of these rooms had been refurbished by the end of 2017/18. In addition, new posts within the Careline and Support Service have resulted in improved publicity of the rooms and better engagement with the community to diversify the range of activities taking place. The remaining three rooms will undergo an appraisal to understand the level of usage and potential.

2.0 Project Aims / Objectives

- 2.1 This project aims to identify any changes that are required to enhance the offer and accessibility of the community rooms, improving the quality of the space for users.



- 2.3 The project group will analyse the usage of the rooms compared with the expenditure to identify ways of making the rooms financially self-sufficient. The group will also consider what the community room offer is in the area to understand the local demand.
- 2.4 The group will also look at the process for booking and managing the community rooms including who the main contacts at the council are, the procedures for gaining access to the rooms, the application and checking process including insurance and health and safety requirements, heating arrangements and emergency procedures.

3.0 Proposed / Expected Benefits

- 3.1 This project supports two of the council's priorities: to improve the quality of life for local people and to provide value for money services.
- 3.2 Within these priorities, the project group will focus on the following objectives:
 - to increase the quality of public space for which the council has responsibility through targeted improvement programmes;
 - to become financially self-sufficient by 2020, so we can continue to deliver the services our communities need.
- 3.3 To support the delivery of these objectives, the project group will review the work being carried out by the Careline and Support Service to appraise the rooms and improve the usage and publicity. By analysing the expenditure against the income, the project group will look to identify ways to make the rooms financially self-sufficient so they can continue to be available for the community.
- 3.4 Where alternate options for the rooms are proposed, the group will examine the decision process to make sure it is in line with council priorities and the community's need.
- 3.5 The community rooms are often used by groups that improve the health and wellbeing of the local area and this usage is encouraged by the Careline and Support Service. Benefits of this project are expected to include improving the booking procedure and accessibility to enable more community groups to access the rooms which will further support the council's health and wellbeing priorities.

4.0 Scope



4.1 This project group will be reviewing the community rooms owned and maintained by the Housing Service, which are:

1. Winster Court, Newland Dale
2. Wimborne Crescent, Newbold
3. Edensor Court, Middlecroft
4. Bonsall Court, Newbold
5. Monkwood Road, Dunston
6. Burns Close, Grangewood

4.2 The following points will be reviewed:

- Usage, frequency and users
- Income and expenditure
- Promotion and available information (including website)
- Booking process
- Management
- Accessibility
- Repairs and maintenance
- Location and local offer
- Terms and conditions
- Rates
- Health and safety/emergency procedures

5.0 Project Analysis

5.1 Options appraisals and refurbishments have already been carried out on the 3 rooms where the usage was the highest. These are Winster Court, Wimborne Crescent and Edensor Court.

5.2 Concerns have been voiced amongst residents which have included the potential closure of community rooms and the effect this will have on the community, and also the access and facilities at the rooms.

6.0 Options

6.1 Scrutinising the income and expenditure of the rooms could identify incorrect charges or missing funding which would improve the financial viability of the rooms.

6.2 A more streamlined approach to the booking process with easier to access information could increase the number of bookings of the rooms



which would both help to meet the running costs and contribute to the diversity of events in the community.

- 6.3 Improving the accessibility and facilities available in the rooms will increase their appeal to potential users and increase the usage.

7.0 Work Schedule and Method

- 7.1 An initial meeting was held with the Lead Member of the group and the Senior Democratic and Scrutiny Officer on 4th July, 2018 to agree the first steps of the project.
- 7.2 Following this, the project group met to discuss what information was required to inform the project group’s aims and objectives.
- 7.3 The project group then met with the Careline and Support Service Manager to carry out an initial information gathering session to inform the scope of the project.

SPG project start date :	4 July, 2018
Final SPG report completion date :	November, 2018
SPG report to O&S Management Team:	November, 2018
SPG report to OSC on :	27 November, 2018
OSC report to (ie) Cabinet on :	18 December, 2018

8.0 Financial Appraisal

- 8.1 The project group will require project management support from the Democratic and Scrutiny team. This resource is already provided for within the Democratic and Scrutiny budget.
- 8.2 The group will require input from the Careline and Support Service Manager and Cabinet Member for Homes and Customers as well as other officers who are involved in the hiring of community rooms. The group will also speak with the friends of group for the community room at Wimbourne Crescent to understand their role in promoting the room.
- 8.3 As part of the review, the income and expenditure of the rooms will be analysed and the project group will look to identify ways to make the rooms financially self-sufficient so they can continue to be available for the community. This could have a positive impact on reducing the level



of subsidy the community rooms receive from the Housing Revenue Account.

9.0 Key Risks and Actions

- 9.1 During this review, it may be identified that there is a need for significant change or closure of one or more community rooms. The appraisal of the community rooms is already being carried out by the Careline and Support Service therefore the involvement of scrutiny in the process will act as a critical friend to ensure the most appropriate outcome is reached taking into consideration all the relevant factors.
- 9.2 The risks of not carrying out this review include the sustained pressure on the council's finances by continuing to subsidise the rooms which could be further exacerbated if the rooms continue to be under utilised.

10.0 Recommendations

- 10.1 Recommendations will be made by the Scrutiny Project Group to the Community, Customer and Organisational Scrutiny Committee at the end of the scrutiny project.
- 10.2 The Community, Customer and Organisational Committee will consider the work undertaken by the scrutiny project group as well as the content of the report, and agree any recommendations to be made to Cabinet and/or other decision making body(ies) of the Council.

11.0 Project Team Structure

- 11.1 The Lead Member for the scrutiny project group is Councillor Kate Caulfield.
- 11.2 The support officer for the scrutiny project is Rachel Appleyard, Senior Democratic and Scrutiny Officer.
- 11.3 The members of the scrutiny project are as follows:

Councillor Kate Caulfield (Lead Members)
Councillor Peter Innes
Councillor Suzie Perkins

12. Project Approval



12.1 This project has been approved for addition to the Scrutiny Work Programme by the Overview and Performance Scrutiny Forum (see consent date below).

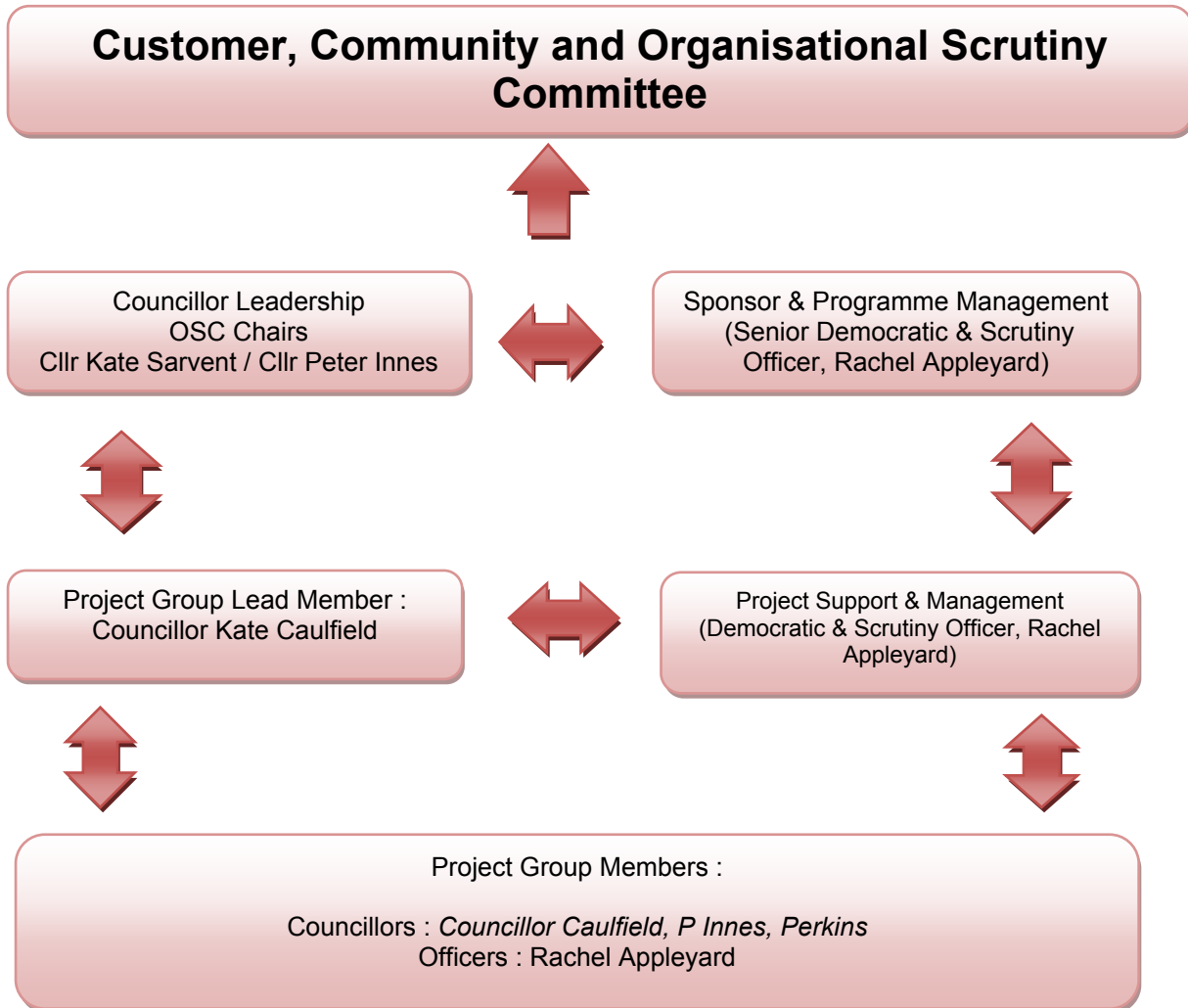
Cabinet members and the senior leadership team have been consulted on the scrutiny work programme.

Relevant cabinet members and service managers have been consulted on this PSR (see dates below).

OSC Project Consent date :	<i>OSC & date : 8 May, 2018</i>
Relevant Cabinet Member & SLT/CMT/Service Manager(s) PSR Consultation date :	<i>Date consulted : Martyn Hudson, Careline Support Service Manager – July 2018</i>
SPG PSR Approval date :	<i>SPG Lead Member Approval : July 2018</i>
PSR Checked date :	<i>Senior Democratic and Scrutiny Officer checked : July 2018</i>
PSR Approved for submission to OSC :	<i>Date approved by relevant OSC Chair(s) :</i> Cllr Kate Sarvent : Cllr Peter Innes :
corporate notification :	<i>Date notified to programme management office / business transformation, for corporate register/record (as required):</i>



15. Project Team Structure



16. Role Descriptions

OSC :	Overall (statutory) approvals
OSC Chairs :	General leadership and support
Project Sponsor :	General leadership and support
Project Lead Member :	SPG leadership, direction and approvals (with SPG)
Project Manager :	Support and manage the project process

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5 Page 63	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>)	EW 23.04.15 (Min. No. 70)	To approve the on-going work of the Project Group in respect of the continuing monitoring of the construction, transfer to and the operation of the new leisure centre facilities.	6 month progress report	SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next EW5 leisure progress report TBA.
CCO1	Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO3	Friends Groups	CCO 19.09.17 (Min. No. 19) Cabinet 14.11.17 (Min. No. 81)	Friends Groups SPG report approved by CCO 19.09.17. Considered by Cabinet 14.11.17. – corporate officer working group to consider resource implications and to report to CCO and Cabinet.	May 2019	Monitoring report considered by CCO – 22.05.18	Monitor progress – 22.01.19.
CCO4	Implementation of Universal Credit	CCO 22.05.18 (Min. No. 6) Cabinet Member for Homes & Customers 16.07.18	Re. provision of computer terminal(s) and support for Universal Credit claimants in Staveley area. Cabinet Member's response noted by CCO – 17.07.18 (Min. No. 14) – computer terminals and support available at several locations within Staveley area – provision to be monitored.	6 monthly progress reports	Cabinet Member's response noted by CCO – 17.07.18	Monitor as part of ongoing review of implementation of Universal Credit.

<p>OP7</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 65</p>	<p>Town Centre review</p>	<p>OPSF 13.03.18</p> <p>Cabinet 24.04.18 (Min. No. 164)</p>	<p>Recommendations:</p> <ol style="list-style-type: none"> 1. Signage, cleanliness, general appeal (which includes the challenges currently being faced where rough sleepers are deterring locals and visitors alike) and connectivity between areas needs to be improved as does the transport infrastructure in order that visitors gain an immediate positive first impression to enable them to speak positively about Chesterfield and encourage others to visit. 2. To consider re-branding with a new more generic tag-line for the town with the intention of bringing a clear focus to potential international and wider-UK visitors. 3. That measures, such as Purple Flag status, are considered to bring more life to the town during the currently quiet periods – 3pm onward. 4. A review (frequency, location, size, type) of the market is required to provide an offering that meets the changing wishes of the modern-day customer. 5. That ways to open up the town for a major event and cultural space are explored to broaden the appeal with a wider offering of activities focusing on areas as diverse as film, art, literature, food, jazz, busking and cheese, to name just a few, with a particular focus on enhancing the evening activities with night markets and live entertainment. 	<p>6 monthly progress reports</p>	<p>Awaiting detailed response to recommendations from Cabinet</p>	<p>Progress update 20.11.18</p>
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			<p>Cabinet response:</p> <ol style="list-style-type: none"> 1. That the report of the Overview and Performance Scrutiny Forum be welcomed and the recommendations be considered as part of the review of the Council Plan, and a formal response be made to the Forum. 2. That before the implementation of any of the report's recommendations with financial implications for the Council, further investigations be carried out by officers and brought to Cabinet for consideration. 			
<p><i>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).</i></p> <p><i>* Note recommendation wording may be abridged.</i></p>						

CHESTERFIELD BOROUGH COUNCIL

**WORK PROGRAMME :
COMMUNITY, CUSTOMERS AND ORGANISATIONAL SCRUTINY COMMITTEE for 2 OCTOBER, 2018**

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
	2.10.18	Crime and Disorder Scrutiny (with Police & Crime Panel Update and Monitoring Reports)	Reports considered by CCO on 20.03.18. Progress reports requested for 25.09.18.	<i>Statutory requirement at least once per year</i>	<i>Health & Wellbeing</i>
	2.10.18	Face to Face Service Delivery		<i>Scrutiny Work Programme Action Planning – 2018</i>	<i>Homes and Customers</i>
	27.11.18	Implementation of Universal Credit	Report considered by CCO on 22.05.18. Progress report requested for 27.11.18.	<i>Scrutiny Work Programme Action Planning – 2016, 2017 & 2018</i>	<i>Homes & Customers, Health & Wellbeing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
	27.11.18	Food Poverty, Mental Health & Deprivation	Report considered by CCO on Food Poverty, Mental Health and Deprivation on 22.05.18. Progress report requested for late 2018.	<i>Scrutiny Work Programme Action Planning – 2016, 2017 & 2018</i>	<i>Health & Wellbeing</i>
	22.01.19	Communications and Engagement Strategy	Report considered by CCO on 20.03.18. Revised strategy scheduled for approval in July 2018.	<i>Scrutiny Work Programme Action Planning – 2017 & 2018</i>	<i>Deputy Leader, Governance</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
<i>Scrutiny Project Groups :</i>					
	2.10.18	Council Owned Community Rooms	Approved by OP – 8.05.18. Lead Member – Cllr Caulfield Membership approved by CCO – 17.07.18.	<i>Scrutiny Work Programme Action Planning – 2018</i>	<i>Homes & Customers</i>
<i>Monitoring Items :</i>					
	22.01.19	<i>Monitoring:</i> Friends Groups	SPG report considered by Cabinet on 14.11.17. – corporate officer working group to consider resource implications. Monitoring report considered by CCO on 22.05.18	<i>Friends Groups SPG, CCO 19.09.17</i>	<i>Health & Wellbeing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
<i>Items Pending Reschedule or Removal:</i>					
<i>New Business Items Proposed :</i>					

Note:

Members may wish to schedule items from the Forward Plan and Scrutiny Monitoring Form into the work programme.

[KEY to abbreviations :

OP = Overview and Performance Scrutiny Forum.

CCO = Community, Customer and Organisational Development Scrutiny Committee.

EW = Enterprise and Wellbeing Scrutiny Committee.

TBC = To be confirmed].